

## **Agenda for a meeting of the Governance and Audit Committee to be held on Tuesday, 28 February 2017 at 11.00 am in Committee Room 1 - City Hall, Bradford**

### **Members of the Committee – Councillors**

<b>CONSERVATIVE</b>	<b>LABOUR</b>	<b>LIBERAL DEMOCRAT</b>
<b>M Pollard</b>	<b>Johnson (Ch) Thornton (DCh) Swallow</b>	<b>J Sunderland</b>

### **Alternates:**

<b>CONSERVATIVE</b>	<b>LABOUR</b>	<b>LIBERAL DEMOCRAT</b>
<b>Ellis</b>	<b>Farley Watson</b>	<b>Fear</b>

### **Notes:**

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

### **From:**

City Solicitor  
Agenda Contact: Fatima Butt  
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### **To:**



## **A. PROCEDURAL ITEMS**

### **1. ALTERNATE MEMBERS (Standing Order 34)**

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

### **2. DISCLOSURES OF INTEREST**

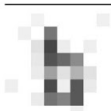
(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

*Notes:*

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*



### 3. MINUTES

#### Recommended –

**That the minutes of the meeting held on 24 January 2017 be signed as a correct record (previously circulated).**

(Fatima Butt – 01274 432227)

### 4. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Fatima Butt - 01274 432227)

## B. BUSINESS ITEMS

### 5. GOVERNANCE ARRANGEMENTS FOR THE BRADFORD DISTRICT COMMUNITY INFRASTRUCTURE LEVY (CIL) CHARGING SCHEDULE

1 - 32

Section 206 of the Planning Act 2008 confers the non-mandatory power on Local Authorities to introduce a new charge on different types of new development in their area, known as 'Community Infrastructure Levy' (CIL). The proceeds of this charge should be spent on infrastructure needed to support growth in the District, a proportion of which must be passed to local communities where development has taken place.

The Strategic Director, Place will submit **Document “AA”** which informs Members of the Committee of the proposed CIL governance arrangements to be put in place following the commencement of the Bradford District CIL as required by the Regulations on 1 July 2017.



**Recommended-**

**That that the proposed Bradford District CIL governance arrangements as set out in Document “AA” as the most appropriate basis by which the Council will manage the collection, spend and monitoring of CIL receipts be considered.**

(Bhupinder Dev - 01274 432012)

**6. OUTDOOR EDUCATION CENTRES**

**33 - 40**

The Strategic Director, Children’s Services will submit **Document “AB”** which provides the Committee with an update on the progress to make the District’s three Outdoor Education Centres independent of the Local Authority and sustainable into the future.

**Recommended-**

- (1) That the Strategic Director of Children’s Services continue the work to make the three Outdoor Education Centres sustainable and independent of the Local Authority whilst ensuring a high quality outdoor education offer for children and young people.**
- (2) That the Committee notes the progress that has been made towards making the Centres independent and the timetable to complete the work by December 2018.**
- (3) That the Committee notes the decision will be made by the Executive in June 2017 on the option to make the Outdoor Education Centres independent.**
- (4) That the Committee notes that following the Executive decision progression towards implementation of governance arrangements will be overseen by the “Great Start, Good Schools” Priority Outcome Board.**

(Phil Hunter – 01274 439575)



7. **WEST YORKSHIRE COMBINED AUTHORITY (WYCA) AND LEEDS CITY REGION ENTERPRISE PARTNERSHIP (LEP): UPDATE REPORT** 41 - 66

The Strategic Director, Place will submit **Document “AC”** which provides an update report on the West Yorkshire Combined Authority and Leeds City Region Enterprise Partnership with a focus on governance, accountability, reporting and involvement of Bradford Council, its elected members and staff.

**Recommended-**

**That the report (Document “AC”) be noted and an update report be presented to the Committee in 2017/18.**

(Jamie Saunders – 01274 434123)

8. **CERTIFICATION OF GRANT CLAIMS 2015/16** 67 - 72

The External Auditor will submit **Document “AD”** which reports on the external auditor’s certification work on grant claims within the Public Sector Audit Appointment’s grant regime for 2015/16.

**Recommended-**

**That the Governance and Audit Committee considers the letter on the certification work on grant claims (attached to Document “AD”).**

(Steve Appleton – 01274 432392)

9. **MINUTES OF WEST YORKSHIRE PENSION FUND (WYPF) PENSION BOARD HELD ON 9 NOVEMBER 2016** 73 - 82

The Council’s Financial Regulations require the minutes of meetings of the WYPF be submitted to this Committee.

In accordance with the above the Director of West Yorkshire Pension Fund will submit **Document “AE”** which reports on the minutes of the meeting of the WYPF Pension Board held on 9 November 2016

**Recommended-**

**That the minutes of the WYPF Pension Board held on 9 November 2016 be considered.**

(Caroline Blackburn – 01274 434523)



10. **EXCLUSION OF THE PUBLIC**

**Recommended –**

**That the public be excluded from the meeting during the consideration of the items relating to minutes of the West Yorkshire Pension Fund Investment Advisory Panel meeting held on 3 November 2016 because the information to be considered is exempt information within paragraph 3 (Financial or Business Affairs) of Schedule 12A of the Local Government Act 1972. It is also considered that it is in the public interest to exclude public access to this item.**

11. **MINUTES OF WEST YORKSHIRE PENSION FUND (WYPF) INVESTMENT ADVISORY PANEL HELD ON 3 NOVEMBER 2016**

The Council's Financial Regulations require the minutes of meetings of the WYPF be submitted to this Committee.

In accordance with this requirement, the Director of West Yorkshire Pension Fund will submit **Not for Publication Document "AF"** which reports on the minutes of the meeting of the WYPF Investment Advisory Panel held on 3 November 2016.

**Recommended –**

**That the minutes of the West Yorkshire Pension Fund Investment Advisory Panel held on 3 November 2016 be considered.**

(Rodney Barton – 01274 432317)

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER

